



Registration Details

Dog Details

Microchip number:

Name		Age	
Breed		Sex	
Vaccinations up to date	Y/N Date:	Spayed/Neutered	Y/N Date:
Flea treated	Y/N Date:	Worm/parasite treated	Y/N Date:
Comment:	Comment:		

Dogs from the same household

Microchip number:

Name		Age	
Breed		Sex	

Microchip number:

Name		Age	
Breed		Sex	



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Owner Details

Name	Address
Tel No (landline, mobile and work)	Email

Vet Details

Practice Name	Address
Tel No	Out of Hours Tel No

Emergency Contact (contactable for full duration of stay)

Name	Address
Tel No	Further Information



Registration Details

Insurance Details

Company Name	Policy No
Tel No	Email

Health and Medication Details

Feeding/Treats

Time of feed/treats:

Type of food/treats:



Registration Details

Terms and Conditions

Meet and greet session

We require all dogs, whether day care or boarding, to attend at least an introduction meeting with us before any booking is confirmed. This is because it is very important to us that all dogs within our care are well matched to other dogs and comfortable within our environment.

We will also arrange a trial session of at least half a day to further ensure a good fit.

Drop-off and collection times

Opening times for our day care facility are **0800 to 1800 Monday to Friday**.

Opening times for boarding are **0800 – 1800 Monday to Friday, 0800 – 1600 Saturday and 0800 – 1200 on a Sunday**.

Failure to collect within these timeframes will result in additional costs and for boarding dogs, a requirement to stay an additional night.

Non-collection

Should you not collect your dog as agreed, we will make every effort to contact you to establish why this is the case. We understand that situations arise, and where necessary we will try to accommodate a dog for longer than necessary, space allowing, and at an additional cost. Should you fail to collect your dog within 5 days of the agreed departure date with no contact at all, we will make contact with the local dog welfare unit to commence a rehoming process through the local authority.

Vaccinations

All dogs must be vaccinated at least 2 weeks before staying with us. It is your responsibility to vaccinate your dog. Vaccination against kennel cough is recommended. We take no responsibility for your dog contracting any viral diseases while staying with us.

We require evidence of your dog's vaccinations and the easiest way to do this is to provide a copy of their vaccination record from your veterinary practice.

Spaying/Neutering dogs

Please advise us IMMEDIATELY if your female dog is in season or due to come into season. Due to the nature of our facility and the lack of confinement and although every effort would be made to prevent pregnancy, we can accept no responsibility should your dog become pregnant. It is your responsibility to have your dog spayed or neutered and we highly recommend that you spay/neuter your dog. Place priority is given to spayed and neutered dogs.



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Illness/Injury

We reserve the right to act in the best interests of the dog at all times and this includes seeking veterinary advice if he/she becomes ill. We will contact you immediately should your dog become ill. If you cannot be contacted within a reasonable time or have chosen not to be contacted, we reserve the right to seek appropriate and swift veterinary attention and proceed with treatment regardless of cost, which you agree to cover. We will do everything needed for the dog as regards treatment, comfort and recovery.

If euthanasia is absolutely necessary (determined by the vet) for whatever reason excluding behavioural (aggression etc) we will accept and act upon that vet advice. At each stage of seeking medical attention, we will make every effort to make contact with you, or an alternative emergency contact as provided.

All dogs are accepted at their owner's risk. While every possible care and attention is given to each dog, we cannot be held responsible for any injury, illness, loss or damage, howsoever arising. Any vet fees incurred during the dogs stay will be covered by you the owner and where applicable, reimbursed by our insurance provider.

You must inform us of any medical conditions before your dog comes in to stay with us. Pre-existing medical conditions/injuries are not covered by our insurance in any event.

A copy of our business insurance is available on request.

Medication

We can administer medication as instructed by the owner. An additional form is required to be completed for this and additional costs may apply, depending upon the type of medication to be administered. This will be discussed as part of the booking process.

Food/Bedding

You are required to provide necessary food for the duration of your dog's stay. We will feed in line with your usual routine.

Should no food be sent, we will feed your dog with whatever dry food brand we are using at the time. You will be notified of the additional cost for food and this will be payable upon your return.

We do have blankets and bedding available for the duration of your dog's stay however you are welcome to provide your own, should you prefer. We will do our best to ensure any bedding that is provided is not damaged but we can not be held responsible for any damage or loss of these items, to include toys.

Payment

Before your dog comes into stay with us, we will calculate the full cost and send details of this to you via email.

For boarding stays over 4 nights, a deposit of 25% is required in order to secure your booking. The deposit is non refundable if the booking is cancelled giving less than 28 days notice.



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Full payment is then required prior to or upon arrival. This can be made in cash or via bank transfer.

GDPR

We hold details of customers and their pets on file. We use these records in order to maintain information of pets medical and feeding requirements etc. as required for the essential running of the business. We will only disclose personal information to the customers' vets or if requested by the local authority.

We may contact your vet in order to obtain any information regarding your dog(s) and request that all records are made available, if required.

I confirm that I have read and understand the terms and conditions as outlined above and the policies and procedures in place, should these need to be followed (copies of all policies are available on request).

Signed:

Print Name:

Date:



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The Clees Dog Services Rates 2024

Day Care

Full day (between the hours of 8am to 6pm)	£20
Half day (up to 4 hours as agreed)	£15

Payment for day care to be made by Friday each week

Boarding

£25 per night based on one dog, with arrival from 0800 and collection before 1200.

Collection is available up to 1800 Monday to Friday and 1600 Saturday, at an additional charge of £10 (per dog) to cover additional day care costs.

There is no later pick up available on a Sunday.

Bank holidays and Christmas period (21st Dec – 2nd Jan) £35 per night, these include –

1st January (New Year's Day)

29th March (Good Friday)

1st April (Easter Monday)

6th May (Early May Bank Holiday)

27th May (Spring Bank Holiday)

26th August (Summer Bank Holiday)

25th December (Christmas Day)

26th December (Boxing Day)



Registration Details

Booking Details

Days/Dates:.....

Arrival Time:..... Collection Time:.....

Total Balance:..... Deposit Received:.....

Payment Due Date:.....

Days/Dates:.....

Arrival Time:..... Collection Time:.....

Total Balance:..... Deposit Received:.....

Payment Due Date:.....

Days/Dates:.....

Arrival Time:..... Collection Time:.....

Total Balance:..... Deposit Received:.....

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Days/Dates:.....

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